



Certificate 3 Guarantee Student Fact Sheet

This fact sheet outlines general information about the Certificate 3 Guarantee Program. Please read carefully.

What is the Certificate 3 Guarantee?

The Certificate 3 Guarantee supports eligible individuals to complete their first post-school certificate III qualification and increase their skills to move into employment, re-enter the workforce or advance their career.

It also supports school students to access training and Queensland's Year 12 graduates to transition to employment by providing fee-free training in high priority qualifications.

Who is eligible to participate?

The program is open to any Queensland resident aged 15 years or over who is no longer at school (with the exception of VET in Schools students) and is an Australian or New Zealand citizen or Australian permanent resident (including humanitarian entrants), or a temporary resident with the necessary visa and on the pathway to permanent residency.

Prospective students must not have or be enrolled in a certificate III level or higher qualification (not including qualifications completed at school and foundation skills training).

Do I need to contribute to the cost of training?

A contribution to the cost of training and assessment services – called co-contribution fee – must be made by students undertaking a certificate III level vocational qualification.

The co-contribution fee amount will depend on the chosen course and will be discussed in detail prior to course enrolment. The fees may be paid on behalf of the student by a third party, but cannot be paid or waived by the RTO.

Further funding eligibility

If you are eligible and complete a certificate III level vocational qualification you will no longer be eligible for a government subsidised training place under the Certificate 3 Guarantee.

After the program

The program aims for students to:

- Complete a vocational qualification at the certificate III level and
- Transition to the workforce or advance in their chosen career or
- Progress into further training

Student Surveys

Students will be required to complete a training and employment survey within three (3) months of completing or discontinuing the qualification.

Course Cancellation

If a student does not attend or return to complete training after a period of three (3) months that student will be cancelled from the course. If the student returns after the three (3) month period the student will need to be re-enrolled into the nominated course. This includes re-applying through the eligibility process and providing the required documentation.

For further information please contact Pro-Lift Training & Assessment Services on 0437 943 146 to speak with a staff member or visit the Queensland Department of Education Website on

<https://training.qld.gov.au/training/incentives/certificate3>

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